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## Contract notice

### Services

#### Legal Basis:

Directive 2014/24/EU

#### **Section I: Contracting authority**

##### I.1) **Name and addresses**

Official name: Surrey County Council  
Postal address: County Hall, Penrhyn Road  
Town: Kingston-Upon-Thames  
NUTS code: UKJ2  
Postal code: KT1 2DW  
Country: United Kingdom  
Contact person: Supplier Engagement Team  
E-mail: [supplier.engagment@useadam.co.uk](mailto:supplier.engagment@useadam.co.uk)

##### **Internet address(es):**

Main address: <http://surreycc.gov.uk>  
Address of the buyer profile: <http://demand.sproc.net>

##### I.2) **Information about joint procurement**

##### I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://demand.sproc.net>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://www.sproc.net>

##### I.4) **Type of the contracting authority**

Regional or local authority

##### I.5) **Main activity**

General public services

#### **Section II: Object**

##### II.1) **Scope of the procurement**

###### II.1.1) **Title:**

Dynamic Purchasing System for the Provision of Client Assisted Passenger Transport Service for vulnerable Children and Adults

###### II.1.2) **Main CPV code**

60170000

###### II.1.3) **Type of contract**

Services

###### II.1.4) **Short description:**

Surrey is a county in South East England with 11 district councils which borders Kent to the east and Hampshire to the west.

The Council is establishing a web-based Dynamic Purchasing System (DPS) to procure Passenger Transport Services. The DPS will be open to any operator to join at any time, upon satisfying the selection criteria.

The Council is seeking to engage with the relevant market to procure Passenger Transport Services that is reliable, safe and secure for;

- a) Home to School assisted passenger transport service for SEND and mainstream school children
- B) Adults transport services.

II.1.5) **Estimated total value**

Value excluding VAT: 264 000 000.00 GBP

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

60171000

60172000

II.2.3) **Place of performance**

NUTS code: UKJ2

II.2.4) **Description of the procurement:**

The scope of this Dynamic Purchasing System (DPS) is to cover all of Council passenger transport inclusive of,  
1) Home to school transport services to mainstream schools and special educational school in and outside the Boroughs of Surrey,

2) Transport for adults with varying disabilities and older people, to and from community support services, respite centres and other provision both within and outside the Boroughs

3) ad-hoc transport Service provided to respite/short break provision and/or after school clubs and contact centres.

Providers are expected to be experienced and operate a high level care service that caters for all the needs of the passengers and in compliance with relevant legislation. They will need to supply appropriate, responsible, client- focused staff for all passengers, especially those with challenging needs.

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: Enrolment / Weighting: 5%

Price - Weighting: 95%

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

One extension of 24 months at the sole discretion of the contracting authority

II.2.9) **Information about the limits on the number of candidates to be invited**

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

**II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information**

There is a scarcity of experienced providers in certain parts of the borough within Surrey County Council and the Council in partnership with adam is engaging with the market, inviting competent transport providers to join the DPS. Suppliers should note that there is a minimum quality threshold that you must meet within the onboarding criteria, please refer the procurement documents for more info

**Section III: Legal, economic, financial and technical information****III.1) Conditions for participation****III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Selection criteria as stated in the procurement documents which can be found at <http://demand.sproc.net>.

**III.1.2) Economic and financial standing**

List and brief description of selection criteria:

Selection criteria as stated in the procurement documents which can be found at <http://demand.sproc.net>

Minimum level(s) of standards possibly required:

General:

Dun and Bradstreet failure score (25 and above = pass)

Risk indicator (4 and above = fail)

Coach companies:

Dun and Bradstreet failure score (40 and above = pass)

Risk indicator (4 and above = fail)

Sole Traders maybe asked to provide additional financial information.

**III.1.3) Technical and professional ability**

List and brief description of selection criteria:

Selection criteria as stated in the procurement documents which can be found at <http://demand.sproc.net>

**III.1.5) Information about reserved contracts****III.2) Conditions related to the contract****III.2.1) Information about a particular profession****III.2.2) Contract performance conditions:**

Contract performance as stated in the procurement documents which can be found at <http://demand.sproc.net>

**III.2.3) Information about staff responsible for the performance of the contract****Section IV: Procedure****IV.1) Description****IV.1.1) Type of procedure**

Restricted procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the setting up of a dynamic purchasing system

**IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue****IV.1.6) Information about electronic auction****IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 31/03/2026

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

Electronic invoicing will be accepted

VI.3) **Additional information:**

VI.4) **Procedures for review**

VI.4.1) **Review body**

Official name: Royal Court of Justice

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

VI.4.2) **Body responsible for mediation procedures**

Official name: Royal Court of Justice

Postal address: Strand

Town: London

Postal code: WC2 2LL

Country: United Kingdom

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

Official name: adam HTT Limited

Postal address: The Pinnacle, 170 Midsummer Boulevard

Town: Milton Keynes

Postal code: MK9 1BP

Country: United Kingdom

E-mail: [supplier.engagement@useadam.co.uk](mailto:supplier.engagement@useadam.co.uk)

Internet address: <http://demand.sproc.net/>

VI.5) **Date of dispatch of this notice:**

07/05/2020