Welcome to the Market Engagement Event for Milton Keynes Council – Passenger Transport Refresh

The presentation will start shortly and will run for roughly 60 minutes. Q&A will be held at the end of the session.

Milton Keynes Council – Home to School Transport

- The HTST Team –

Hannah Maher – Policy, Projects and Performance Officer	Andrea Ferdinando & Kumari Senaratne – Transport Co-Ordinators	Alison Laskey & Andrew Doolan – Compliance Officers	Ian Fraser – Strategic Lead
- Daily operational management - Policy updates - Initial escalation point	- Operational/ emergency contact point - Requirement, Offer, SA, invoice contact	- Daily compliance visits - Badge/Induction training queries - Head Office Audits - Health and Safety queries	Overall responsibility for the service and the budget

MKC School Transport – Current Landscape

- Assist over 1300 children attend schools in MK and OOB

- Current budget spend of over £4.5m

- Over 1000 children on commissioned services through adam

- Around 200 active Service Agreements – approx. 175 due to end in July 2021

- 80% of commissioned services are for SEN children – high number attending 6 MK Special Schools

- Service Agreements in place for all service categories and vehicle sizes

- Currently 27 providers with active service agreements – healthy market share

- Positive Head Office audits have resulted in high quality scores across majority

MKC School Transport – Key Changes

- Greater usage of adam system – Quality Assurance and e-Forms

- Quality scores to have weighting factor in procurement competitions – 90/10 split

- Usage of new Route Mapping software to be piloted – less routes will be required

- MKC no longer offering DBS and PATs – we will assist to find alternatives

- Mandatory induction session required for all Drivers and PA's

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Hand over to *adam*

Terminology & useful links

- www.sproc.net – the platform being used

- *adam* – the organisation that operates the SProc.Net system

- Dynamic Purchasing System (DPS) – E-procurement method

- Accreditation and Enrolment (A&E) – the criteria required to complete to join the platform

- Requirements (RQ) – Requirements for care services distributed through Sproc.Net

- Offers (OF) – Bids placed by Providers for delivery care services managed through Sproc.Net

- Service Agreements (SA) – the digitised representation of the individual placement agreement (IPA)

- Service Receipt (SR) – the digitised submission for payment for services rendered

- Self Bill – a system generated Invoice for payment based on approved Service Receipts

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Becoming an approved Provider

Registration

Company Details

Location Details

Set up First User

Accreditation

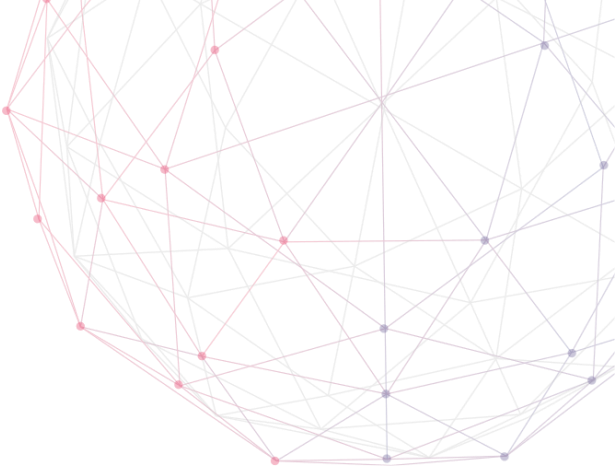Accepting agreements

Company Information

Enrolment

Insurances

Operators license

Quality questions

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Onboarding process

Complete the onboarding process from this date

Portal Opens
07/05

Sessions for 1:1 support completing onboarding held

5 weekly drop-ins
May - June

Sessions for provider system training to be held

May

New DPS goes live

Go-live
07/06

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Help and Support

For support completing your onboarding to the *adam* system and technical queries, please contact the *adam* team at:

Email: supplychains@useadam.co.uk (Please send me correct email addresses for future comms)

Phone: 0333 003 2387

https://demand.sproc.net

For any questions and queries related to the operation of the category, please contact MK Council at:

client.transport@milton-keynes.gov.uk or call on 01908 232526

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Q&A Session