



Dynamic Purchasing System (DPS)

Peter Wong
Commissioning

- House keeping – fire exits, toilets, phones etc
- What this presentation is going to cover
- Introduction to project team and *adam*
- Please make sure you've signed in
- Please keep all questions until the end

- Milton Keynes Council will be presenting the first section about the background to the upcoming changes
- *adam* HTT Limited, as technology provider, will be presenting the second section

Current Arrangements

- Services currently provided via Frameworks commissioned by the Council in 2017
- Framework Providers for Adults operate specifically in one of 4 Geographical areas
- Requests for services made by the Council's Community Resource Team (CRT)
- Framework Providers for Children & Young People operate across Milton Keynes
- Requests for services made by the Council's Children with Disabilities Team (CWD)

- Where there is insufficient capacity within the Framework to meet demand for services the Council will 'Spot Purchase' provision from Providers that are not on the Framework
- 'Spot Purchase' Providers are pre-approved by the Council and are called on as and when the need arises

- Identification of a suitable 'Spot Purchase' Provider with capacity to deliver the required services can be resource intensive and time consuming and lead to delays
- Existing Framework lacks the flexibility to allow Providers to operate in more than one Zone
- Opportunities for new Providers to engage with the Council are limited
- Rising demand puts increasing pressure on existing systems and processes and risks compromising the Council's ability to meet assessed needs and comply with its statutory responsibilities
- Better use of the available technology, has the potential to make the process more efficient

Benefits to Suppliers

- One **centralised, electronic system** to manage the full end-to-end process, from receiving the Council's requirements to invoicing and payments
- Full **transparency** of the Council's requirements
- A **streamline** payment process, allowing faster payments to Providers

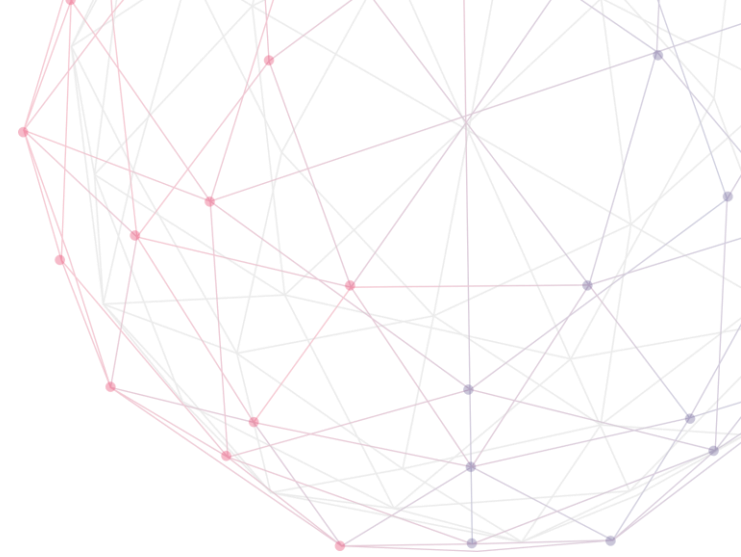
adam

Hello

we are *adam* – enabling individual wellbeing

Our Human Touch Technology™

service connects individuals (and their advocates) - with professionals and a dynamic supply network to enable improved individual wellbeing

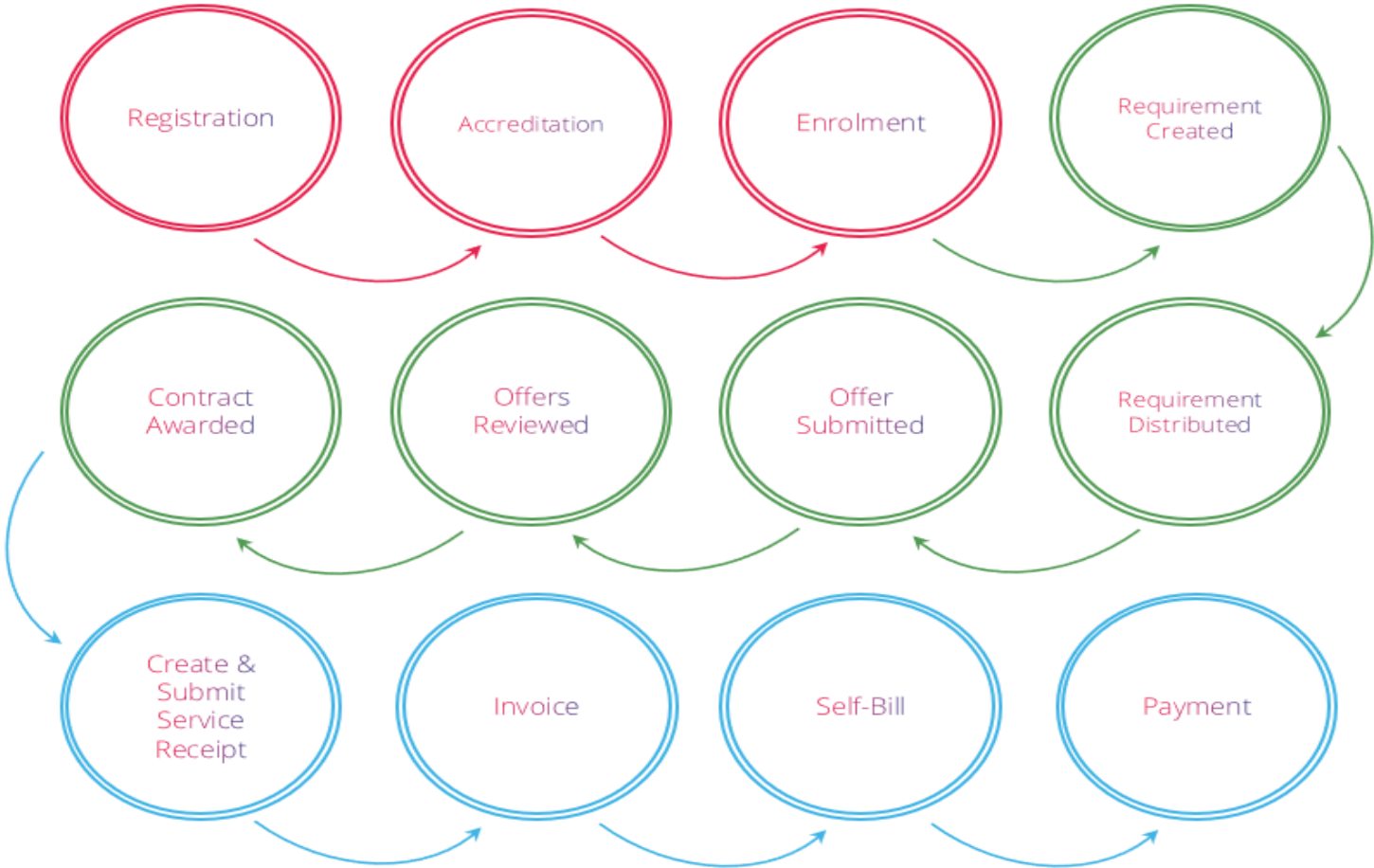


adam

Terminology

- *adam* – the company that runs the SProc.Net system
- SProc.Net - the system used to manage the commissioning process
- Demand Site (<http://demand.sproc.net>) – Our website which hosts all documentation related to our Clients
- Accreditation and Enrolment (A&E) – Selection criteria required to be met to be approved onto SProc.Net
- Requirement – A package of care that needs to be delivered
- Service Agreement (SA) – a contract to deliver the care package
- Service Receipt (SR) – the receipt/invoice for the delivery of the care package
- Self Bill – System Generated Invoice

SProc.Net



Becoming an Approved Provider



Becoming an Approved Provider

Accreditation

1. Self-Bill Agreement
2. Supplier Agreement
3. Sub-Contractor information

Enrolment

1. European Single procurement Document
2. Living Wage Foundation Certificate
3. CQC Registration Certificate
4. Contract Examples
5. Provider Approval Form
6. Financial Documentation
7. Business Continuity Plan
8. Employers Liability Insurance
9. Public Liability Insurance
10. Professional Liability Insurance
11. Product Liability Insurance

Accreditation and Enrolment Demonstration

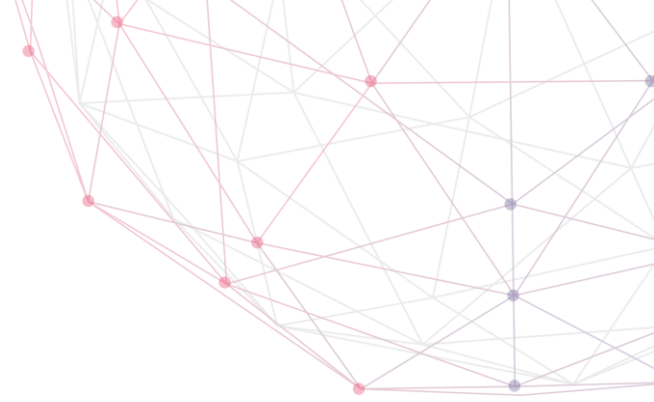
<https://vimeo.com/245338478/441f98201d>

adam

Key Dates

- **The Registration Portal is opening soon!**
 - You can register onto SProc.Net today
 - You will receive notification of the portal opening in due course
- **Drop-in Sessions**
 - 27/29 January 2020 (invitations to follow)
- **Training**
 - TBC (invitations to follow)
 - Training guides will be made permanently available and support channels will be active
- **System Go Live**
 - Monday 24th Feb 2020

Next Steps



1. Register now as a provider by visiting www.sproc.net
2. Await notification to complete and submit your Accreditation & Enrolment to Milton Keynes Council

Help & Assistance



For any clarifications on the service area or the home care contracts, please email Milton Keynes Council directly at peter.wong@milton-keynes.gov.uk

For queries regarding your Accreditation & Enrolment applications (A&E), please email *adam* at supplier.engagement@useadam.co.uk. Alternatively, call Aimee at 07773971099

For any technical queries or issues, please use the *adam* **LIVE CHAT** function on SProc.Net

adam

Questions?

adam