**Social Worker/Brokerage will send the referral, via email, to all providers on Tier 1 of the framework, including a copy of an anonymised support plan and/or assessments.**

**If there are no successful providers. The referral will be sent to Tier 2 providers.**

**Process will then be repeated with Tier 3 if there is no success with Tier 2 providers.**

**Successful provider will be identified and informed that the**

**package will be awarded to them.**

**Unsuccessful providers will also be informed.**

**Where providers have vacancies within existing services, priority will be given to considering these placements if appropriate.**

**If they are able to meet the outcomes and needs described, providers are to respond to the author of the referral within 5 business days.**

**The Social Worker/Brokerage Team will agree on**

**costs/start date/ transition plans etc and will confirm the**

**placement/service with a soc360b which should be signed by**

**the provider and returned to the author.**

**All new placements/services will be scrutinised and agreed by the Countywide Resourcing Panel prior to referrals being made.**