Introductions

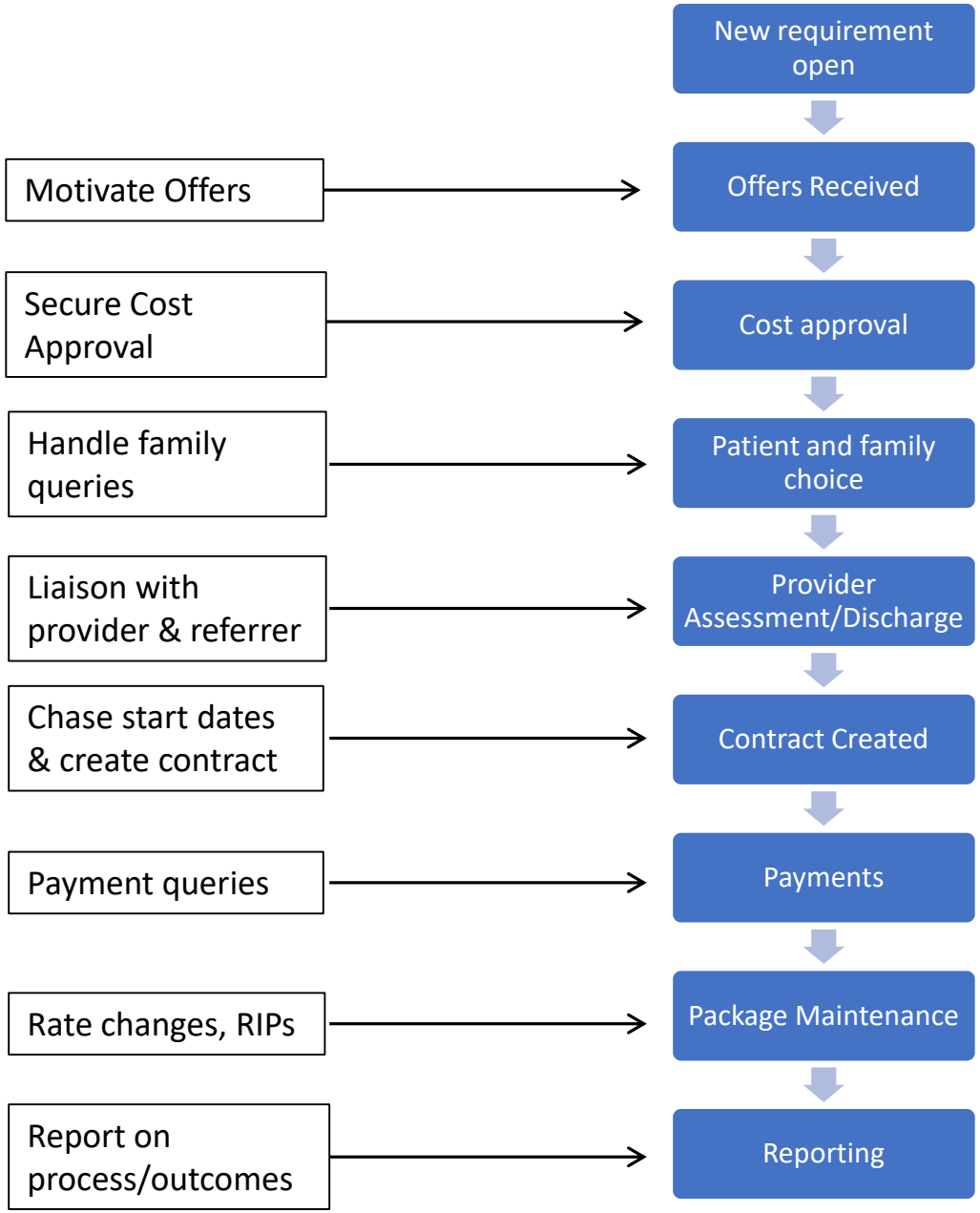
Housekeeping

- Refreshments
- Toilets
- Fire drill and procedure
- Sign-in sheet
- Questions

Purpose of Event

- Staffordshire and Stoke-on-Trent CCGs have commissioned MLCSU in partnership with *adam* to take over brokerage and contracting services for all Fast-Track and CHC funded packages at home.
- No contracts in place currently with providers and fragmented brokerage to date results in an inefficient process for patients, providers and commissioners.
- New processes will improve experience for all stakeholders
- Adam colleagues will now give a system and process overview, and provide information on how to sign-up

The CHC Placement Team



Contact Details

Tel: 01782 872700
Email:
mlcsu.adam@nhs.net

Midlands and Lancashire
Commissioning Support Unit
(Staffordshire)

DOMICILIARY CARE

Hello

we are **adam** *– enabling individual wellbeing*

Our Human Touch Technology ™ service connects individuals (and their advocates) - with professionals and a dynamic supply network to enable improved individual wellbeing

adam

Terminology

- *adam* – the company that runs the SProc.Net system
- SProc.Net – the system used to manage the DPS
- Dynamic Purchasing System (DPS) – Electronic procurement model
- Demand.Sproc.Net – This website is home to all documents & guides relevant to Domiciliary Care
- Accreditation and Enrolment (A&E) – Selection criteria required to be met to be approved on the DPS
- Supplier Agreement – Overarching Terms and Conditions
- Service Agreement (SA) – a contract to deliver the package
- Service Receipt (SR) – the receipt/invoice for the delivery of the package
- Self Bill – System Generated Invoice

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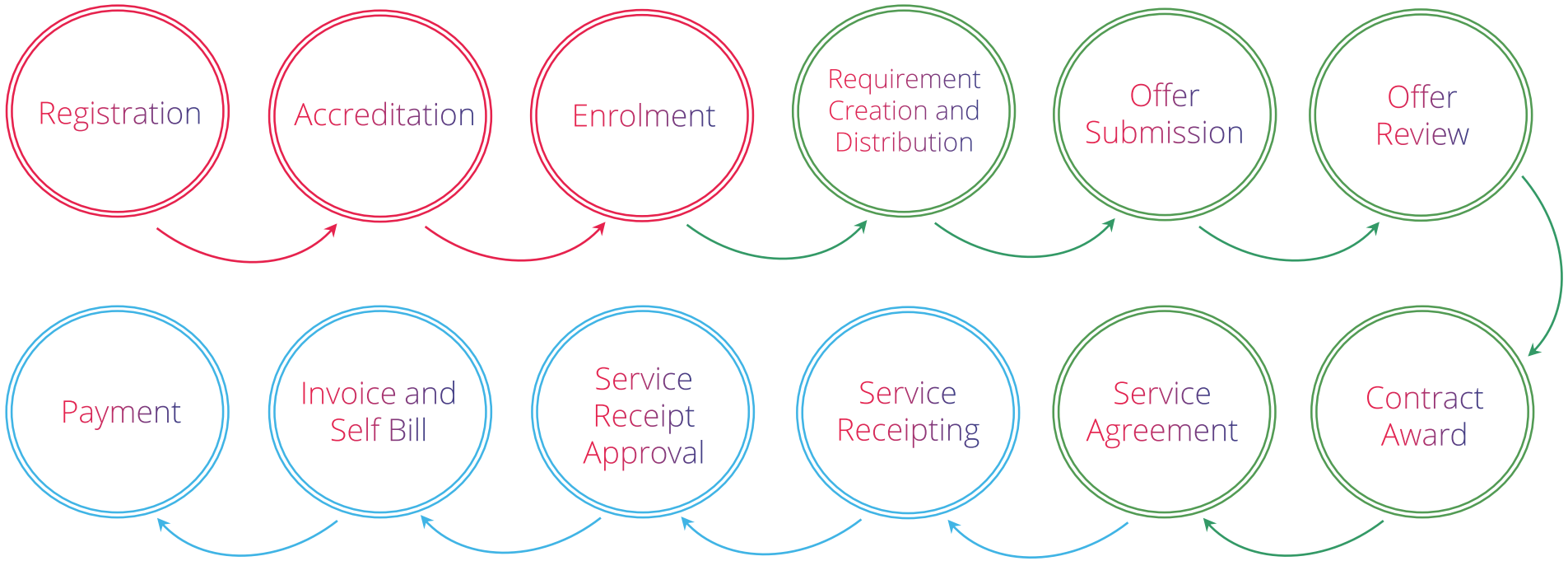
Websites

Live site: www.sproc.net

Support and information site: http://demand.sproc.net/clients

SProc.Net



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Becoming an Approved Provider

Company Details Provided

Documentation and Information submitted for review

Documentation and Information submitted for review

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Submitting an Offer

Individual package listed on SProc.Net

Providers respond to Requirement by accepting and placing an Offer

Once the offer end date has passed the Client user will review all submitted Offers

The package will be awarded to the successful Offer

The details of the care plan to be delivered and terms of service are finalised

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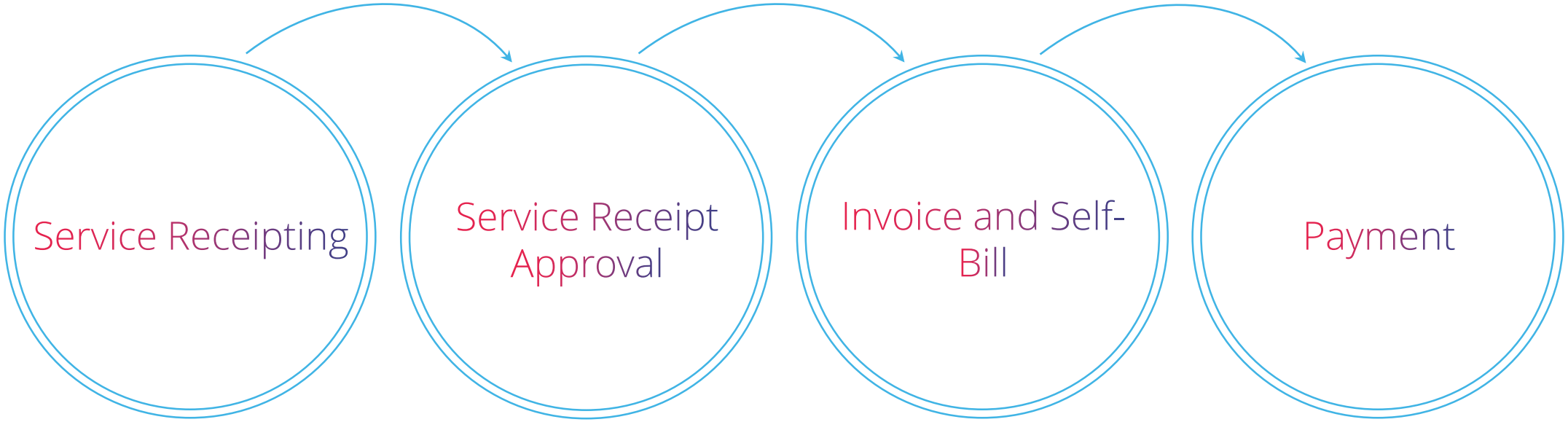
Billing



Weekly submission of work completed

Approval of funds within agreed tolerances

Invoice and Self-Bill visible on the system

Payment sent out

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28	29	30	31 December	01 January	02	03
04 SRs	05 Submitted	06 Invoice Created	07	08 Self-Bill Generated	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31 January
01 February	02	03	04	05 Payment Made	06	07

Services Delivered

A&E Demonstration

www.sproc.net www.demand.sproc.net/clients

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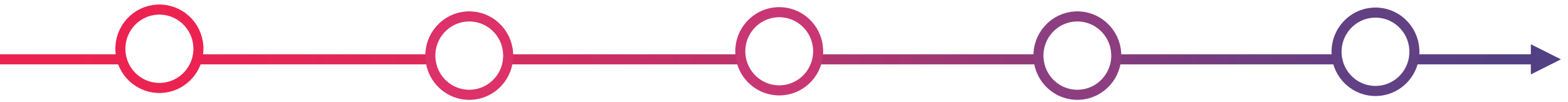
Next Steps



Today
Registration

31.01.2020
Onboarding
Portal open

10.02.2020
and
21.02.2020
Drop-ins

24/02/2020
and
28/02/2020
Sproc.Net
training

02.03.2020
Planned
Go-Live

View all documents and guides related to the new DPS at: http://demand.sproc.net/clients.

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Help & Assistance

For queries regarding your Accreditation & Enrolment applications please contact *adam* :

Email: supplier.engagement@useadam.co.uk.

Phone: Nwamaka Onwuneme - 07973975646

For any technical queries or issues, please use the adam **LIVE CHAT** function on **SProc.Net**.

www.sproc.net www.demand.sproc.net/clients

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