access Health, Support and Care

City of
BRADFORD
METROPOLITAN DISTRICT COUNCIL

PROGRESS · INDUSTRY · HUMANITY

Market Engagement Event

12th and 13th February 2025

access
freedom to do more
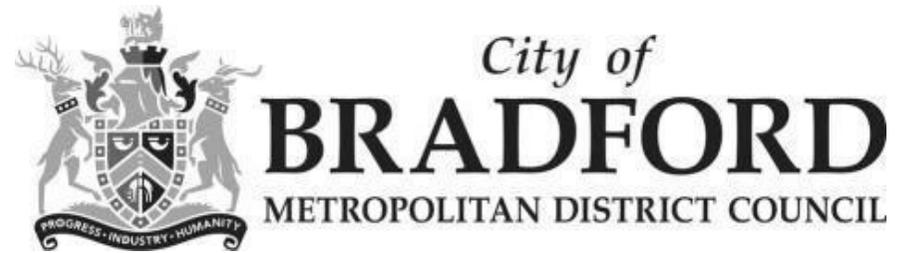
Current Process

- **Register for Yortender**

- **Complete bidders response**

- **Upload all requested documentation**

- **Await full review**

- **Become an approved supplier and added to email distribution list**

- **New routes are emailed to you for bids to be placed**

- **Winning supplier receives an email with an attached schedule**

Reasons for change

- **Sharepoint is no longer supported**

- **Greater transparency for approved suppliers**

- **Provides a full end to end service**

- **User friendly**

- **Further enhancements available in the future**

Introducing Access Adam

Access Adam delivers a digital commissioning solution to manage the end-to-end process from accrediting providers, to buying personalised services, to single weekly billing

View public sector opportunities

1
Join approved supply base

View criteria

Register services

Application review

2
Commissioning

Receive personalised requirements

Offer ranking

Contract award

3
Service delivery

Updating contracts

Invoicing

Contract management

View public sector opportunities

1	**2**	**3**
Join approved supply base	**Commissioning**	**Service delivery**

View criteria	Receive personalised requirements	Updating contracts
Register services	Offer ranking	Invoicing
Application review	Contract award	Contract management

Terminology & useful links

- www.sproc.net - the platform being used

- **The Access Group** – the company that owns the Access Adam products

- adamproviders.co.uk - the 'shop window' to view opportunities and how to register

- **Accreditation and Enrolment (A&E)** – selection criteria required to be approved on SProc.Net

- **Service Agreement (SA)** – a contract to deliver the route

- **Service Receipt (SR)** – the receipt/invoice for the delivery of the route

- **Self Bill** – system generated Invoice

- **Dynamic Purchasing System (DPS)** - electronic procurement model

Becoming an approved provider

Registration

SProc.Net

Company Name

Address

Details for 1st User

Accreditation

Supplier agreement

Self-Bill agreement

Declaration statement

Enrolment

Insurance documents

System walkthrough

Looking ahead

View public sector opportunities

1 — Join approved supply base

2 — Commissioning

3 — Service delivery

Join approved supply base	Commissioning	Service delivery
View criteria	Receive personalised requirements	Updating contracts
Register services	Offer ranking	Invoicing
Application review	Contract award	Contract management

- Register to the SProc platform
- Keep up to date with information via comms
- Reach out if you need assistance.

Help & assistance

For queries regarding your Accreditation & Enrolment applications please contact Access Adam:

Email: adam.projects@theaccessgroup.co.uk

Phone: request a phone call by emailing the team